

HANGZHOU SF INTRA-CITY INDUSTRIAL CO., LTD.

杭州順豐同城實業股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 9699)

(the “Company”)

PROCEDURES FOR SHAREHOLDERS TO PROPOSE A PERSON FOR ELECTION AS A DIRECTOR

The shareholders of the Company (hereinafter referred to as the “**Shareholders**”) may, in accordance with Article 70 and Article 104 of the Articles of Association of Hangzhou SF Intra-city Industrial Co., Ltd. (hereinafter referred to as the “**Articles**”), nominate a person for election as a Director of the Company at the Shareholders’ general meeting (including the annual general meeting and the extraordinary general meeting) convened by the Company at the time when the Company is required to elect Directors.

1. Shareholders individually or jointly holding 3% or more of the total voting shares of the Company are entitled to propose new resolutions in writing to the Company and submit them to the convener 10 days before the meeting. The convener of the Shareholders’ general meeting shall issue a supplementary notice of the Shareholders’ general meeting and inform other Shareholders within 2 days upon the receipt of such proposal and incorporate any matters falling within the scope of duties of the Shareholders’ general meeting into the agenda of such meeting. The new agenda shall be tabled to the Shareholders’ general meeting for consideration.
2. The Shareholder who nominates a Director shall provide information about the nominee that is required to be disclosed pursuant to Rule 13.51(2) of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited. The Board of the Company shall announce the foregoing in relation to the Director prior to the Shareholders’ general meeting at which the Director is to be elected.
3. Written notice of an intention to nominate a candidate as Director and a written notice by that person of his willingness to be nominated shall be delivered to the Company 7 days prior to the convocation of the Shareholders’ general meeting. The period (which shall commence after the Company delivers the notice of the Shareholders’ general meeting) offered by the Company to the nominators and candidates for submitting the aforementioned notice shall not be less than 7 days.

(If there is any inconsistency between the English and Chinese versions of this document, the Chinese version shall prevail.)